



The Complete Guide to Developing a Print Transformation Strategy for Hybrid Work

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Your Guide to Adjusting Hybrid Work to Meet Your Needs

2020 taught us all a lot about change, adapting to disruption, and how much a productive workplace has changed. Old, outdated practices are being thrown aside for more flexible ones that meet the demands of how people are working today. Read on for some tips on how to transform your business's everyday needs to fit into a more flexible work environment.



Section 1: Welcome to Hybrid Work

Encouraging Opportunities for Transformation

Many organizations have chosen to allow people to work from home or in the office. Many forms of teams have thrived in this environment, which has brought to center stage the idea for a shift to more flexible work. And while many people love to be able to work from anywhere, some people may still want to have the option to work in the office. That is why creating a remote work strategy that considers the best way to re-engage with the office is key.

Ensuring a Strong & Connected Work Culture

While there are many great opportunities brought about by flexible work, leaders must also consider the prospect of cultural decay. To prevent this, innovation and reimagining the workspace are key.

For businesses that choose to embrace flexible work, the office will take on a new role as a collaborative hubspot. However, to achieve this, the space will have to be reimaged as a place to bring people together with a shared end goal.



Work Office Models to Consider

1.) Traditional Office Work - Employees return to the office daily from 9-5 to resume a regular routine. The office may take on a few more flexible policies, but overall, this office is similar to how it was before 2020.

2.) Hybrid Work - Employees visit the office when they need to collaborate with colleagues and then return home to finish their other forms of work. The office serves more as a social hub, where employees meet to work and socialize.

3.) Activity-Based Work - Employees work from an office setting but do not have an assigned desk or workspace. Instead, they move through a variety of workspaces throughout the day such as lounges, meeting rooms, and phone booths.

4.) Satellite Work - Employees work from smaller satellite offices rather than traveling to a large central office. This can save them commuting time while still allowing them to interact face-to-face with colleagues.

3.) Virtual Work - Employees work from home or anywhere else they would like. This option allows organizations to consider fully remote work, ditching expensive office space leases.



Section 2:

Workflow Solutions that Deliver

A new and flexible work world brings many challenges to the IT team. There is a growing number of devices to maintain, document-centered workflows create productivity backups, and limited visibility into what employees are doing on which device can create potential security gaps. To best support a flexible workforce, the IT department needs solutions that are simple and enable many different types of hybrid work. To make this a reality, a technology strategy based on connectivity, flexibility, and automation is required.

Providing Support Where Needed

While getting the right laptop, tablet, phone, or printer to where it's needed may sound simple enough, there are challenges to consider. For example, providing printers, monitoring printer usage, replacing ink or toner, scheduling service, updating security protocols and firmware, and merging company-wide costs can quickly become a tedious task for IT teams.

The need to support remote or virtual workers can make small issues bigger and take time away from your IT teams and employees. Engaging a trusted provider to supply the devices, help with setup and onboarding, and provide key software tools to monitor and maintain them can take the difficulty and stress out of things.



Cloud Connection

The cloud allows for flexibility and enables simple, connected experiences for employees. Not only does it allow for IT teams to work from anywhere, but it also is vital to unlocking the potential of data and automation. And while many workflows can be totally migrated to the cloud, this is not true for all. Printers will remain essential for workers as they connect and share information across the company. Managed print service experts can help you to integrate your print environment with cloud-based tools and workflows and develop and test print application modules to meet your business needs.

Improving Productivity with Automation

While scanning and organizing invoices was an easy task in the office, these tasks can become more complicated when performed remotely. Automation can help to modernize paper-based workflows and document management. Apps that connect paper with digital by integrating with your existing software make printing and scanning to the cloud easy. This makes multi-step workflows simpler and easier.



Section 3:

Rethinking Printing for a New, Flexible Future

The role of print in your business is vital for providing hard-copy documents that may be needed for formal business agreements or compliance, it allows for more thorough analysis by allowing team members to read, markup, and share documents, and allows for the emotional connection of a printed page that cannot be replaced by a screen.

In many highly regulated industries such as finance, accounting, and law, printed documents are part of key daily workflows. Other industries such as agriculture, engineering, and construction are also in need of a printer daily, even while working from home. Most employees do not have the space for large blueprint printers in their homes, which is why there has been a steady rise in demand for print service providers.

Make Hybrid Printing Simple

Regardless of where your employees are working, you will need to provide a smooth printing and scanning experience. It is vital to make setting up office printers in new locations easy for employees since complications could hinder productivity. Your print environment needs to be cloud-ready to move with other forms of technology. Your IT team must also be ready to manage your company's printers from a central platform for support.

You can provide the print experience that your team needs with A.D. Solutions print services. Our team facilitates users to print and digitize important information from anywhere on any device without jeopardizing the security of your business.



The benefits of using sharp copiers and printers include:

User-Friendly Interface - The user interface allows you to edit your business documents with the touch of your finger. The panel is customizable to meet all printing, scanning, and faxing requirements.

Enhanced Security - MFPs come integrated with security features to protect information. A multi-layered protection approach allows for extensive control of devices and applications.

Service and Support - AD Solutions offers on-call technical support to provide service when needed. From supply orders to service requests, we ensure that your business remains operational.

Section 4:

Closing

Flexible work seems to be here to stay with our ever-changing and evolving work options. Giving your employees a hybrid-ready springboard can help ensure your digital transformation efforts lead to effective collaboration.

For more information regarding how A.D. Solutions can help you begin your transformation to flexible working, contact us today.



AOD Solutions

AD Solutions is a woman-minority owned business founded in 2007.
We partner with world-class vendors to create best-in-class solutions.

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